



Quarterly Meeting Minutes September 15, 2009

ADMINISTRATIVE FIRE SERVICES SECTION • SOUTHERN DIVISION

AFSS Quarterly Meeting Minutes

September 15, 2009

Hosted by Hermosa Beach Fire Department

A. Call to Order and Introductions:

- President Christine Flores called the meeting to order at 9:14 a.m.
- Lisa LeCates, El Segundo Fire Department, led the flag salute.
- Sylvia Moreno, Hermosa Beach Fire Department, provided the inspiration.
- Fire Chief David Lantzer, Hermosa Beach Fire Department welcomed everyone to the meeting.
- The attendees gave self-introductions.

B. Approval of Minutes:

Members reviewed the Minutes of the June 9, 2009 meeting.

Motion: Yvette Becker (Monterey Park) moved to approve the June 9, 2009 quarterly meeting minutes. Corinne Flores (Big Bear Lake) seconded the motion. **Vote: Unanimous.**

C. Approval of Treasurer's Report:

Treasurer Renae Rasmussen distributed the Treasurer's Report and asked members to review.

Motion: Lisa LeCates (El Segundo) moved to approve the Treasurer's Report. Ruth Slusher (Santa Fe Springs) seconded the motion. **Vote: Unanimous.**

D. Section Chief's Report:

Chief Antonucci reported that this is a busy time in the fire service, with budget cuts and pending legislation. There are a number of short, medium and long range goals. Cal Chiefs worked with California Professional Firefighters on the "Emergency Response Initiative" which would have placed a \$45 charge on all fire insurance policies to fund \$350 million dollars for state and local fire agencies. Unfortunately, this initiative did not make it through the budget process.

E. Correspondence Report:

Corresponding Secretary Karen McCoy reported that no correspondence has been received.

F. Committee Reports:

Bylaws Committee – Barbara Altizer

Barbara reported that the committee is currently working on the SOG revisions.

Communications Committee – Robin Brock

It was reported that the committee is currently working on the Winter Issue of the Fire Circle and assisting Orange County Fire Authority with the December 9, 2009 quarterly meeting.

Conference Committee – Darilyn O’Dell

There is nothing to report at this time.

Education Committee – Kathy Ford

No report was provided

Historical Committee – Joyce Becker

It was reported that pictures from the June quarterly meeting were distributed through Snapfish.

Membership Committee – Liz Dibb

Liz reported that she is still receiving membership forms. The current membership is 103 with 5 new members. AFSS will have a booth at the Cal Chiefs Conference.

Ways and Means Committee – Sylvia Moreno and Ronda Guillaume

Sylvia reported that old ways and means items have been discounted Ronda Guillaume reported that it’s time for the annual See’s Candy drive. Order forms are due back to her by November 23 with candy delivered at the December 9 quarterly meeting.

G. Educational Program:

Terry Miller, Captain with the City of Riverside Fire Department, presented “Arson Investigation & Techniques.”

H. Committee Meetings

The members present decided that there were not enough members in attendance to conduct the Committee Meetings.

I. Old Business:

Legislative Task Force Representative

Christine Flores reported that a fan out was sent asking for a volunteer to be the Southern Division’s Representative on the Cal Chiefs Legislative Task Force - she received two volunteers: Ronda Guillaume (Cathedral City) and Lisa LeCates (El Segundo). President Flores placed both names into a container and withdrew Ronda Guillaume’s name. Ronda Guillaume will be the Southern Division’s Representative to the Cal Chiefs Legislative Task Force and Lisa LeCates will be the alternate.

J. New Business:

Charitable Contributions

Renaë Rasmussen announced that the recipient of the \$100 donation for this quarter is Eric Botkin, Retired Paramedic with the City of Riverside Fire Department. Mr. Botkin was diagnosed with brain cancer in October 2008. To date he has had four brain surgeries to remove tumors as they keep returning. Through all of his surgeries and chemo therapies Eric has remained upbeat and optimistic. Eric is married and has a 9-year old son. To read more about this amazing man, please read his blog at www.ericbotkin.blogspot.com.

Host Agency Guidelines and Checklist

Treasurer Renae Rasmussen provided an overview of the new Host Agency Checklist. The following criteria will be used for all quarterly meetings without the prior approval of the Executive Board: *All host agencies will be encouraged to keep the cost of lunch to a maximum of \$15 and are to supply coffee and water only for the morning for which they will be reimbursed. If the host agency can supply lunch for less than \$15 per person then they are encouraged to do so; however, the difference is not to be spent on morning food or giveaways. Host agencies can request reimbursement for a meeting room if it is required or for postage and mailing supplies. Reservations made, but not cancelled within two business days prior the meeting date will be billed \$25.*

Executive Board Elections

2nd Vice President Valerie Nellis reported that the Corresponding Secretary's position on the Executive Board is open for nominations for installation at the 2010 conference. Nomination forms will be distributed in October.

Member of the Year Nominations

2nd Vice President Valerie Nellis distributed nomination forms for the 2009 Member of the Year. She requested that all nomination forms be returned to her by September 27.

K. Round Table Discussion

Sylvia Moreno, Hermosa Beach FD – Hermosa City Council voted to begin talks with the City of Redondo Beach to discuss the feasibility of a consolidation. She also reported that she received a thank you card from former AFSS and Executive Board member Roberta Mirzayans (Burbank FD – Retired). Roberta is currently living in Fairfax, Virginia.

L. Adjournment

President Flores presented Sylvia Moreno with a certificate of appreciation for hosting the meeting. With no additional business to be brought forward, the meeting was adjourned at 2:00 p.m.

The next meeting will be held on Tuesday, December 9, 2009 hosted by Orange County Fire Authority.

Darilyn O'Dell

Darilyn O'Dell
Executive Board, Recording Secretary

Quarterly Meeting Attendees
September 15, 2009

<u>Attendee</u>	<u>Agency</u>
Barbara Altizer	South Pasadena FD – Retired
Michael Antonucci	Upland FD
Rebecca Appleby	EMTRAC Systems
Yvette Becker	Monterey Park FD
Brenda Best	Orange County Fire Authority
Judy Blumberg	Palm Spring FD
Theresa Cheung	Monterey Park FD
Celia Contreras	Santa Fe Springs FD
Liz Dibb	San Miguel FPD
Christine Duker	Orange County Fire Authority
Christine Flores*	Rancho Cucamonga FPD
Corinne Flores	Big Bear Lake FD
Ronda Guillaume	Cathedral City
Irma Gullickson	Fullerton FD
Lisa LeCates	El Segundo FD
Karen McCoy*	City of Riverside FD
Sylvia Moreno	Hermosa Beach FD
Valerie Nellis*	Heartland Communications
Darilyn O’Dell*	San Miguel FPD
Paris Prophet	Orange County Fire Authority
Rena Rasmussen*	North County FPD
Ruth Slusher	Santa Fe Springs FD
Becky Timmers*	North County FPD
Carol Tousignant	Morro Bay FD
Janet Vines-Mott	Palms Spring FD
Sheila Waddell	Brea FD

*Denotes Executive Board Members