



ADMINISTRATIVE FIRE SERVICES SECTION

CALIFORNIA FIRE CHIEFS ASSOCIATION SOUTHERN DIVISION

AFSS EXECUTIVE BOARD MEETING August 11, 2006 Chino Valley Fire Headquarters

Members Present

Mary Scott – *President*

Sylvia Diaz – *1st Vice President*

Christine Flores – *2nd Vice President*

Becky Timmers – *Treasurer*

Kathy Ford-Brodersen – *Recording Secretary*

Roberta Mirzayans – *Corresponding Secretary*

Call to Order

President Scott called the meeting to order at 09:28 hours.

Additions to Agenda

The group had no additions to the agenda.

Review and Approval of April 2006 Executive Board Meeting Minutes

The board reviewed the minutes from the April 2006 Executive Board meeting. There were no corrections.

MOTION: Becky Timmers moved to approve the April 2006 Executive Board minutes as submitted. Christine Flores seconded the motion. Motion passed unanimously.

Review and Approval of June 2006 Quarterly Meeting Minutes

The group reviewed the minutes from the June Quarterly meeting. A few corrections were made.

MOTION: Becky Timmers moved to approve the June 2006 Quarterly meeting minutes as corrected. Roberta Mirzayans seconded the motion. Motion passed unanimously.

Review Agenda for September Quarterly Meeting

It was noted that Michael Bullis has been confirmed as the instructor for the September educational program, "Firing up your Internet Skills". Mr. Bullis was a speaker at the 2005 Conference in Lake Tahoe and serves as Webmaster for the Cal Chief's website.

MOTION: Becky Timmers made a motion to approve payment for one night hotel stay for Mr. Bullis. Roberta Mirzayans seconded the motion. Motion passed unanimously.

Nancy Hagland of Arroyo Grande, the host of the September meeting, will email us a list of area hotels and we could fan them out to the members.

The group discussed the meeting location issue for the upcoming year. Deanne Johanson did not submit an ad-hoc committee report to the board. Sylvia Diaz will contact her requesting a report prior to the October board meeting. This report will need to address the items requested from the committee at the December 2005 meeting. The topic will be included as a discussion item on the September 2006 Quarterly meeting agenda. Kathy Ford-Brodersen offered to compile attendee statistics for the board.

Charitable Contribution

Becky Timmers reported that the following charitable contribution requests were received:

- A request from Carol Montag for the RESA program (Redlands Emergency Services Academy). This academy is for high school seniors so they may become familiar with a variety of emergency service professions.
- Celia Contreras requested a donation to the PFC Devin K.P. Cardenas Memorial Foundation for the family of Army Ranger Cardenas, who was killed in a training accident. He is the son of Celia's cousin.
- Becky Timmers requested a donation to the Jason Jobes Family Relief Fund. Jason the son of Darrell Jobes, a San Diego area Fire Chief, was killed while coming to the rescue of a woman being assaulted on the street. The woman was saved, but Jason lost his life. He leaves behind two (2) young children.

The board discussed the requests and agreed to present this quarter's charitable contribution to the Jason Jobes Family Relief Fund.

Election of 2007 Incoming Officers

The open e-board positions for 2007 will be 2nd Vice President, Treasurer and Recording Secretary.

The board discussed the timeline for the nominations. Christine Flores will send out the nomination forms to the members by August 14th. Nomination forms will be due back by September 13th. Ballots will be distributed the week of September 18th and must be returned by September 27th. The board will compile the results at the October 1st board meeting.

Nominations for Member of the Year will be distributed at the same time. The board will choose the recipient at their October meeting. The recipient will be announced at the December Quarterly meeting.

CFCA Conference

The 2006 Cal Chiefs Conference in Riverside will be the sight of the AFSS Joint Executive Board meeting. The meeting will take place on Sunday, October 1st at 1100 hours. The Southern Section board will meet prior to the joint meeting at 0900 hours.

Becky Timmers discussed the AFSS registration to this conference. Sylvia Diaz spoke to Northern President Sue Beville to reiterate the discount details. Cal Chiefs has

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agreed to waive the AFSS annual section membership fee for consideration to those that are helping with the conference registration. In turn, each section may elect to pass this savings along to their members who are attending.

The board agreed to pay the registration fee and ½ of the hotel for the two members who are helping with the conference registration. Other members attending will be given a discount, up to \$100, depending upon the number of members who are interested in attending.

Roberta Mirazyans will send a fan out to members to see who will be attending this conference. It was noted that the late registration fee would be waived. Interested parties must respond to Becky Timmers by August 17th. Those attending will send their registration fees to Becky and the registration will be sent as a group to Cal Chiefs. The discounted amount will be determined and announced at the September meeting.

Committee Reports

Education – The committee met via conference call and brainstormed the topic options for the September meeting.

Membership –Terrie Villalpando reported 17 new members. She wanted to remind those who know them to encourage them to attend the meetings.

Meeting Location Ad-hoc – No report submitted.

Historical – Joyce Becker reported that she was having email address errors. She will be requesting updated email addresses from all members.

By Laws – No report submitted.

Ways and Means – No report submitted.

Communications – No report submitted.

Joint E-board meeting on Sunday, October 1, 2006

Mary Scott will coordinate the agenda with Sue Beville. Our group suggested an update with the training officers' registration. We also would like to follow up on the request by the Northern Section By-Laws Committee to alternate years. The final PRP document approval will be voted on. Mary will speak with Chief Putney regarding his attendance at the meeting.

Liason Chief's Report

Chief Putney did not submit a report.

Other Communication

Kathy Ford-Brodersen asked if our educational session hours could be noted on the certificates. This may be helpful for those agencies that require continuing education. Christine Flores will take this suggestion to the educational committee.

Roundtable

Sylvia Diaz – She noted that her department has offered a position to their first female firefighter.

Adjourn

The meeting was adjourned at 12:40 hours.