



ADMINISTRATIVE FIRE SERVICES SECTION

CALIFORNIA FIRE CHIEFS ASSOCIATION SOUTHERN DIVISION

AFSS QUARTERLY MEETING MINUTES DECEMBER 13, 2005

HOSTED BY: NORTH COUNTY FIRE PROTECTION DISTRICT

A. CALL TO ORDER/INTRODUCTIONS:

- President Ronda Guillaume called the meeting to order at 0907 hours.
- Diane Robbins of North County Fire led the flag salute.
- Kathy Ford-Brodersen of North County Fire read an inspirational story about a fisherman, reminding us to look at where we are going in life.
- North County Fire Chief Bill Metcalf welcomed the group to Fallbrook.
- The attendees made self-introductions.
- The new members and first-time attendees were introduced, they included: Shelly Hill-Eriacho from Pala Fire Department, Stephanie Ortiz from San Marcos Fire, Alicia Hernandez from Chula Vista Fire and Janet Walker, a rejoining member from Rancho Cucamonga Fire.

B. APPROVAL OF MINUTES:

The September 2005 Quarterly Meeting minutes were distributed and reviewed.

MOTION: Christine Flores made a motion to approve the September 2005 Quarterly Meeting minutes as distributed. Robin Brock seconded the motion. Vote: All ayes. Motion carried.

C. APPROVAL OF TREASURER'S REPORT:

Treasurer Timmers discussed the current Treasurer's Report. She noted that \$318.14 was transferred to the Conference Checking account per the by-laws, a \$50 donation was made to the Burn Institute in memory of Ed Teran of Riverside County Fire, and the September Quarterly Meeting posted a profit of \$437.24. This left the final AFSS Southern Section with a net worth of \$17,617.16 as of November 30, 2005.

MOTION: Nancy Hagland moved to accept the Treasurer's Report dated November 30, 2005. Carrie Joyce seconded the motion. Vote: All ayes. Motion carried.

D. SECTION CHIEF REPORT:

Chief Putney was unable to attend. No report given.

President Guillaume mentioned to the group that Chief Putney had attended the November 2005 Joint E-Board meeting in San Luis Obispo. She had a brief introductory meeting with him prior to the joint meeting.

E. CORRESPONDENCE REPORT:

Corresponding Secretary Best reported the following correspondence for the last quarter:

- Deanne Berry is now Deanne Johanson. Congratulations on her marriage.
- Sandra Delgado is now Sandra Heney. Congratulations on her marriage.
- A card was sent to the City of Riverside Fire Department for the loss of their Firefighter Eduardo Teran in November.

F. COMMITTEE REPORTS:

Bylaws Committee

Reported by: Barbara Altizer

Nothing to report

Communication Committee

Reported by: Darilyn O'Dell

Darilyn reported that the latest issue of the "Fire Circle" has been distributed.

Conference Committee

Reported by: Darilyn O'Dell, Becky Timmers

The Conference Committee reported that the packets would be going out sometime around the first week of January. All keynote speakers have been lined up. The vendor night theme will be Roaring 20's.

Education Committee

Reported by: Christine Flores

Christine reported that the Education Committee would be meeting monthly with the Conference Committee.

Historical Committee

Reported by: Joyce Becker

Joyce reported that she is continuing to archive pictures on the online service, Snapfish. If you are not receiving the pictures by email, please contact her.

Membership Committee

Reported by: Terrie Villalpando

Terrie noted that we have received two new memberships. A revised membership copy will be sent out next week.

Ways & Means Committee

Reported by: Amy Lidster

Amy reported that the See's Candy fundraiser was a success. The group made a profit of \$1,107.98. The top sellers were Sylvia Diaz - \$750.15, Carrie Joyce - \$585.25 and Patti Van Voorst - \$505.10. Good job!

Ad-Hoc Committee

Reported by: Deanne Johanson

Deanne reported that the Ad-Hoc Committee is proposing three (3) quarterly meetings a year at the same location, but still hosted by various agencies. The fourth meeting would be at an alternate location. The group discussed the changes. President Guillaume asked if any agencies would be willing to take on such a commitment. Corona Fire offered their facilities for these meetings. A vote was taken and 23 attendees were in favor of the proposal and 12 were opposed.

The Ad-Hoc Committee will continue to monitor attendance. It was suggested that members who are not attending be contacted regularly to encourage attendance and to find out the reason for non-attendance.

G. EDUCATIONAL PROGRAM:

This meeting's educational program was "How to Train Your Supervisor to Use You More Effectively – Part II" presented by Chief Peter Bryan of Rancho Cucamonga Fire.

H. SPECIAL PRESENTATIONS:

President Guillaume gave a special award and gift to Laurie Rice for her past efforts in the annual toy drive for the children of the Southern California burn centers. Laurie has recently moved to Montana. She was contacted by telephone at the meeting and presented the award.

I. PRESENTATION OF TOYS:

The attendees brought toys that will be presented to the children at the local burn centers. Sylvia Diaz has offered to take over the project from Laurie Rice. Marti Hendrix will be assisting her.

J. MEMBER OF THE YEAR AWARD:

The nominees for the 2005 Member of the Year were Joyce Becker, Christine Flores, Carol Tousignant, and Terri Villalpando. President Guillaume read the nominating statements for each nominee and presented them with certificates and a gift.

The Member of the Year was presented to Carol Tousignant. Carol was given a certificate and fire helmet necklace. Carol's name was added to the perpetual plaque and a \$200 donation will be made to the charity of her choice.

K. OLD BUSINESS:

Executive Board Election Results

In October a general election was held for the upcoming vacant positions on the executive board. The nominee for 2nd Vice President was Christine Flores from Rancho Cucamonga Fire. The nominees for Corresponding Secretary were Roberta Mirzayans from Burbank Fire and Marta Dunne from Corona Fire.

The results were Christine Flores by unanimous vote as the new 2006 2nd Vice President and Roberta Mirzayans by majority vote as the new 2006 Corresponding Secretary.

They will be installed at the Installation Banquet during the April 2006 Conference on the Queen Mary.

L. NEW BUSINESS:

Quarterly Charitable Contribution

Treasurer Timmers reported that two (2) requests were received. One from Joyce Becker of Ontario Fire, she requested a donation for her co-workers sister who lost her home and job as a result of Hurricane Katrina. The second was from Brenda Best of Orange County Fire Authority; she requested a donation for her co-worker Matt Johnson, a dispatcher with the department. Matt's family has lost everything to Hurricane Katrina. Matt has been helping to support them with their needs while still taking care of his immediate family at home.

The board admitted it was a tough decision, but awarded the \$100 quarterly charitable contribution to Matt Johnson from Orange County Fire.

Carol Tousignant stepped up and offered \$100 of her Member of the Year contribution to the other requestor, Joyce Becker's co-worker's sister. Thank you Carol!

2006 Quarterly Meeting Locations

President Guillaume discussed the board's decision to move forward on the approved quarterly meeting location plan since Corona Fire had offered their facility.

MOTION: Deanne Johanson made a motion to hold three (3) 2006 quarterly meetings (March, June and December) at the Corona Fire facility. This will be on a trial basis, to be reviewed at the end of the year. Motion seconded by Karlana Rannals. Vote: Approved by majority. Motion carried.

The following members offered their departments as hosts for the 2006 quarterly meetings:

March 2006 – hosted by Riverside Fire at Corona.

June 2006 – hosted by Ontario Fire at Corona

September 2006 – hosted by Arroyo Grande at Arroyo Grande

December 2006 – co-hosted by Big Bear City Fire and Laguna Beach Fire at Corona

It was requested that the September 2006 meeting in Arroyo Grande be moved to Friday of the same week.

MOTION: Sylvia Diaz moved to change the September 2006 meeting at Arroyo Grande from Tuesday to Friday of the same week. Carrie Joyce seconded the motion. Vote: All Ayes. Motion carried.

Joint Executive Board Meeting Update

President Guillaume reported the joint e-board meeting was held on November 2, 2005 in San Luis Obispo. Southern Section Liaison Chief Putney attended and was excited to be a part of the group. The highlights of the meeting were:

- It was noted that the Cal Chiefs Website is now password protected for certain areas.
- The board reviewed the 2006 AFSS Conference program
- It was noted that the Northern/Southern boundaries would remain the same.
- The board discussed the possibility of moving the joint executive board meetings from November to September to coincide with the annual Cal Chiefs Conference

M. ROUND TABLE DISCUSSION:

Deanne Johanson, *Big Bear City* – She thanked everyone who responded to her recent information request regarding a department internal matter.

Diane Robbins, *North County Fire* – Lots of movement within the department, hiring 4 new firefighter/medics and promotions in all the ranks.

Shelly Hill-Eriacho, *Pala Fire* – She thanked everyone for making her feel welcome at her first meeting.

Stephanie Ortiz, *San Marcos Fire* – This was her first meeting and she also thanked everyone.

Lisa LeCates, *El Segundo Fire* – Her department has had some retirements, so they have hired 4 new firefighters. She attended the National Fire Academy in October

and stated what a wonderful opportunity it was. She encouraged everyone to attend if possible.

Terrie Villalpando, *Corona Fire* – She told of a fatal on-duty injury that occurred to a public works employee in her city.

Alicia Hernandez, *Chula Vista Fire* – They have a new deputy chief and battalion chief. They will be hiring 12 new firefighters. She thanked everyone for her first meeting.

Joyce Becker, *Ontario Fire* – An employee from her city's revenue department passed away from a heart attack at age 50.

Sandy Magallanez, *Chino Valley Fire* – She thanked everyone for the response to her recent fan-out. Their new government center is in the design stage. Their offices will move when the building is complete. The city is also planning two new fire stations.

Karlana Rannals, *Rancho Santa Fe Fire* – They have a new fire chief, he was promoted from within. They also have added a new battalion chief position, which will create many department promotions and firefighter/medic hiring.

Paris Nace, *Orange County Fire* – Her department is reorganizing their fire prevention services, this has been a long process and will be in effect on January 1st.

Carrie Joyce, *Laguna Beach Fire* – They had a special city election to increase sales taxes. These funds will help rebuild the recent mudslide area. Some FEMA money was also received. The city is currently in a hiring freeze.

Cathy Danskin, *Orange County Fire* – They will be experiencing many retirements this upcoming year, due to the 3% @ 50 contract. Succession planning will be very important in the next few years.

Barbara Altizer, *South Pasadena Fire (retired)* – The South Pasadena Fire Department has been looking to contract services from another agency. The city council did not approve the initiative.

Carol Borries, *Montebello Fire (retired)* – She discussed her experiences while volunteering in Baton Rouge during Hurricane Katrina.

Carol Tousignant, *Morro Bay Fire* – Her department is still having funding issues. They are looking at a possible sales tax increase on the November ballot.

Nancy Haglund, *Arroyo Grande Fire* – They are having some of the same issues as Morro Bay. They are currently sharing a Fire Chief with another agency. Pismo Beach is doing a consolidation study to join area departments. She thanked North County Fire for hosting the meeting.

Valarie Nellis, *Heartland Communications* – Their Operations Manager passed away last month from a heart attack, they will be recruiting for the position after the first of the year.

Judy Reed, *Coronado Fire* – Her city is dealing with some major traffic issues. They will be building a tunnel under the water to connect the mainland in hopes to resolve some traffic congestion. The fire department is scrambling to deal with all the issues this tunnel may produce.

Sylvia Diaz, *Hermosa Beach Fire* – They will be holding a recruitment in January for a new firefighter/medic. They also purchased two new ambulances.

Ronda Guillaume, *Cathedral City Fire* – She discussed her city's negotiations with the Firefighters Association for a 48/96-work schedule. Please contact her if you have had any experience with this schedule.

N. ADJOURNMENT:

President Guillaume presented certificates of appreciation and thanked the North County Fire AFSS members for their hard work in the production of this meeting.

With no further business, President Guillaume adjourned the meeting at 1443 hours.

Kathy Ford-Brodersen

Kathy Ford-Brodersen
Executive Board, Recording Secretary

AFSS Southern Division
Quarterly Meeting Attendees
December 13, 2005

Altizer, Barbara	So. Pasadena FD (retired)
Becker, Joyce	Ontario FD
Best, Brenda*	OC Fire Authority
Bodine, Jeanne	Downey FD
Borries, Carole	Montebello FD (retired)
Brock, Robin	Rancho Cucamonga FD
Bryan, Peter	Rancho Cucamonga FD (Chief)
Connors, Gloria	Chino Valley FPD
Danskin, Kathy	OC Fire Authority
DeAnda, Charlotte	Santa Fe Springs FD
Diaz, Sylvia*	Hermosa Beach FD
Dunne, Marta	Corona FD
Fernandez, Laura	Lakeside FD
Flores, Christine	Rancho Cucamonga FD
Ford-Brodersen, Kathy*	North County FPD
Gill, Colleen	Newport Beach FD
Guillaume, Ronda*	Cathedral City FD
Haglund, Nancy	Arroyo Grande FD
Harris, Cathee	OC Fire Authority
Heney, Sandra	Chino Valley FPD
Hernandez, Alicia	Chula Vista FD
Hill-Eriacho, Shelly	Pala FD
Johanson, Deanne	Big Bear City
Joyce, Carrie	Laguna Beach FD
LeCates, Lisa	El Segundo FD
Lidster, Amy	San Miguel Con. FPD
Magallanez, Sandy	Chino Valley FPD
Mitchell, Barbara	Riverside FD
Nace, Paris	OC Fire Authority
Nellis, Valarie	Heartland Communications
O'Dell, Darilyn	San Miguel Con. FPD
Ortiz, Stephanie	San Marcos FD
Rannals, Karlana	Rancho Santa Fe FPD
Reed, Judy	Coronado FD
Robbins, Diane	North County FPD
Ross, Zelda	Downey FD
Scott, Mary*	Chino Valley FPD
Serven, Joann	Murrieta FD
Spatig, Jennifer	Riverside FD
Timmers, Becky*	North County FPD
Tousignant, Carol	Morro Bay FD
Villalpando, Terrie	Corona FD
Walker, Janet	Rancho Cucamonga FD

*Denotes Executive Board members