



## *Northern Division*

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THE PURPOSE OF THE NOMINATING COMMITTEE SHALL BE TO:

1. ENCOURAGE NOMINEES FOR EXECUTIVE BOARD POSITIONS AVAILABLE FOR ELECTION
2. PRESENT SLATE OF OFFICERS AT DECEMBER QUARTERLY MEETING
3. TAKE NOMINATIONS FROM THE FLOOR
  - A. IF NO ADDITIONAL NAMES ARE NOMINATED FROM THE FLOOR - A VOTE WILL BE TAKEN FOR THE NEW OFFICERS AT THIS MEETING (DECEMBER)
  - B. IF THERE ARE ADDITIONAL NAMES NOMINATED FROM THE FLOOR FOR AN OFFICE, ALL NOMINEES FOR EACH OFFICE WILL BE PRESENTED ON-LINE FOLLOWING THE DECEMBER MEETING FOR A VOTE - VOTES TO BE RETURNED BY FEBRUARY 1<sup>ST</sup> OF THE FOLLOWING YEAR.
4. ANNOUNCE OFFICER-ELECTS AT THE MARCH QUARTERLY MEETING.
  - A. OFFICERS WILL BE INSTALLED AT THE AFSS ANNUAL CONFERENCE

THIS COMMITTEE SHALL ACCOMPLISH THESE GOALS BY:

1. Including nomination Flyer with officer responsibilities in the September Quarterly Meeting Packet
2. Placing Nominating Committee as an Action Item on the September Quarterly Meeting Agenda
3. Bringing additional flyers to September Quarterly Meeting, so attendees can review officer responsibilities
4. Asking for volunteers at September Quarterly Meeting for Nominating Committee (the most recent past president, on Committee Coordinator and one member of the general membership)
5. Indicating Offices that will be open for election:
  - A. Odd Year: President, Treasurer and Corresponding Secretary
  - B. Even Year: 1st Vice-President, 2nd Vice-President and Recording Secretary