



# AFSS North Quarterly Meeting

## Meeting Minutes

March 15, 2013

**LOCATION:** California Fire and Rescue Training

**HOST:** Sherri Martucci, CF&RT

**ATTENDANCE:**

Linda Benson	Retired- Life Member
Amy Best	West Stanislaus/Patterson Fire Agencies
Nicole Booth	CFRTA
Wendy Crosthwaite	Sac Regional Fire Authority
Joyce Engler	Truckee Fire Department
Valerie Erwin	Cosumnes Fire
Linda Harlow	Corte Madera Fire
Linda Hoover	City of Lodi Fire
Lara Kelley	Metro Fire
Beth Lawwill	West Stanislaus/Patterson Fire Agencies
Sherri Martucci	CFRTA
Jodi Martin	Rescue Fire
Mollie Meyer	Metro Fire
Chrissy Niven	Alameda County Fire
Sallie Ross-Filgo	South Lake Tahoe Fire
Renee Vetter	San Ramon Valley FP Dist

- Meeting called to order at 1008

### Introduction

- Introduction by Chief Gigliott Deputy Chief of Operations – CA Fire and Rescue Training Authority
  - Chief Gigliott introduced everyone to the new 27000k training facility
- Erwin introduced guest Nicole Booth and new member Wendy.
  - Wendy is with Sacramento Regional EMS Communications Center, she has been employed there since February.

### CA Urban Search and Rescue (USAR System)

- Presentation given by Battalion Chief Robert Lipp from the Oakland Fire Department – US&R Task Force 4. (Please see attached presentation)

### Approval of Agenda

- Erwin would like to delete item 2012 Member of the Year
  - Erwin would also like to correct under next meetings that the next E-Board meeting will be held April 16<sup>th</sup> from 1000 – 1400 , and the Joint E-Board will be from 0800 to 1000.
- Vetter motion, Engler seconded, all approved

## **Approval of Quarterly 12/7/12 Meeting Minutes**

- Kelley would like to change Sac Metro Fire Metro Fire to Metro Fire
- Holstrom change to Life member
- Stasko and Vetter did not attend
- Nancy Tillotson name needs to be corrected
- Michelle from Chico's last name needs to be changed to Pease
- Years of Service needs to be changed from Bath to Beth
- Change date to 2012 from 2013
- Motion to approve with changes Vetter motioned, Kelley second, all approved

## **Business Meeting**

- Business meeting called to order at 1311

## **President's Report**

- Scannell is out ill today but sent in President's notes
  - Scannell attended the President's Forum and Strategic Planning meetings for CalChiefs in February, and was joined by Karen McCoy and Valerie Erwin.
    - It provided a good opportunity for section leadership to collaborate amongst themselves and with the CalChiefs Executive Board.
    - The roll out of the new CalChiefs website platform was discussed at length, as was the intention of the Executive Director to form a committee to discuss section membership relative to CalChiefs membership.
      - Erwin and McCoy will be our representatives from AFSS.
  - AFSS Annual Conference is just around the corner, and she encourages all membership to attend.
- CalChiefs E-Board was asked what trainings they'd like to have their Administrative support attend
  - They expressed concern with sending their admin staff to "meetings" and recommend that we hold "quarterly trainings." We will immediately make that change.

## **Committee Reports**

- Bylaws/SOGS
  - Engler will take the last 3-4 bylaws and ensure they are all correlated together
    - She will have this together for the Joint E-Board in April at conference
- Meeting Host Coordinator
  - Martin is still looking for a host for September 2014
  - June 2013 – Watsonville, September 2013 – San Ramon, December 2013 – Cosumnes Fire (Elk Grove)
- Historical
  - Kelley will give Martin all the Education and Training information to scan
  - Waiting to hear if we can keep historical information on the new website
- Legislative
  - Smyth serves as the representative for both the North and the South
- Ways and Means
  - We currently do not have a Committee Chair
  - We have AFSS tumblers for \$10 and AFSS pens for \$1
  - Ways and Means is in charge of fund raising
- Newsletter
  - Meyer is our Newsletter Coordinator

- Her first addition just went out if you have any comments please refer them to her
  - We are looking at the joint newsletter with the South as the South currently does not have a newsletter coordinator
  - We are waiting on the next publication date
- Membership
  - Fuchs has stepped down as Membership Chair
  - The Chair is available
    - The E-board has been handling membership
  - We currently have 104 members
    - Membership for the balance of the year is \$25, which is 50% of the full annual cost.
- Website
  - Crawford is our current Website Committee Chair
  - At Presidents Forum we were advised that they we will not be on the new platform until July
  - We are moving to a new vendor which hosts the Western Chiefs website
  - We would like to have a minimum of 2 individuals on the website committee so that Crawford has some backup and support
  - To be on the new website platform CalChiefs is requiring that each section send their coordinators to two trainings annually. This year trainings will be held at the CalChiefs Conference in Sacramento in September and at the CFED conference in Palm Springs in May.
- Education and Training
  - Kelley is looking at Admin Universe.com and is working on tailoring an 8 hour course to a 4 hour course for June's quarterly training.
  - September training will be CalPers Planning and BCN Retirement
  - Kelley is also talking with a Life Coach to come in and talk and she is using businesscoach.com
  - Kelley's thoughts are to have two fire topics and two professional topics a year
- Sunshine
  - Exists to spread joy to AFSS
  - If you know of anyone who needs anything (i.e., words of sympathy, congratulations, etc.), please contact Ross-Filgo or Crawford
  - If you would like to join, please do. The more the merrier.
- Conference
  - Conference 2013 will be in April in Santa Barbara
  - Conference 2014 will be held by the North
    - If you are interested in joining the 2014 committee, please do - we need new members
    - First goal is to hold 2014 near a major airport (Oakland, San Jose, San Francisco, Sacramento)
      - We have already held the conference in San Jose and we have narrowed it down to San Francisco and Sacramento
        - We are getting bids from 3 hotels in Sacramento and the Embassy Suites South San Francisco
        - The majority of the General Membership was in favor of a Sacramento conference

### **FY 13/14 Preliminary Budget**

- The budget was handed out to the General Membership
  - The E-Board reviewed this at their last meeting
    - This will be adopted in June
  - Please review and if there are any issues please contact Vetter

### **Strategic Plan/Spend Down**

- We want to continue to grow membership
- We want to revamp PRP

- If you would like to see AFSS go a certain direction please let the E-Board now

### **E-Board Members**

- 2013-2014 E-Board
  - Scannell President, Erwin 1<sup>st</sup> Vice President, Vetter 2<sup>nd</sup> Vice President, Flynn Recording Secretary, Engler Treasurer, Kim Corresponding Secretary
  - Martin received a plaque as outgoing Corresponding Secretary as she will not be attending conference

### **Roundtable**

- Martin
  - Was accepted to the National Fire Academy
- Vetter
  - Paige Meyer new Chief for San Ramon Valley

### **Adjournment**

- Adjourned at 1503

Respectfully submitted,

Chrissy Niven  
AFSS North  
Recording Secretary