



Northern Division

THE PURPOSE OF THE COMMUNICATIONS COMMITTEE SHALL BE TO:

1. MAINTAIN AND FUNCTION AS A NETWORK SYSTEM FOR THE SHARING OF INFORMATION THROUGH VARIOUS CHANNELS FOR COMMUNICATION.
2. STIMULATE ATTENDANCE AT SECTION/DIVISION CONFERENCES, WORKSHOPS AND MEETINGS.
3. INITIATE AND COORDINATE SPECIAL PROJECTS AS DEEMED NECESSARY BY THE EXECUTIVE BOARD.
4. PUBLISH A QUARTERLY DIVISION NEWSLETTER TO BE DISTRIBUTED TO ALL DIVISION MEMBERS.
5. MAINTAIN AFSS NORTHERN DIVISION INFORMATION FOR THE AFSS/CAL CHIEFS WEB-SITE.

THIS COMMITTEE SHALL ACCOMPLISH THESE GOALS BY:

1. Hotlinks:
 - A. Designing the quarterly Division Newsletter, which may include: Committee reports of activities (regularly contact Committee Coordinators for same); publicity for upcoming AFSS seminars/ workshops/conferences; publicity for upcoming individual fire department events; topics and trends within the fire service of interest to membership (include information pertinent to all types of fire agencies); Executive Board column; Section Chief column; biographies of members; articles of interest regarding member departments; introduction of new members; job openings; meeting notices; etc.
 - S Distribution of the Division Newsletter will be 1) included with agenda packet and minutes;
 - S Posted on AFSS web-site; and/or 3) made available at each quarterly meeting.
 - B. Reviewing of various magazines and publications related to the fire service for articles for inclusion in Division Newsletter and for use as meeting handouts.
 - C. Encouraging attendance at various AFSS workshops, conferences, seminars, and General Membership meetings through use of articles, fliers, banners, etc.
 - D. Contacting Southern Division Communications Committee to exchange ideas.
 - E. Furnishing Historical Committee with originals of all documents relative to Committee activities for inclusion in AFSS historical files.
2. Web-site:
 - A. Supplying Northern Division information to the web master for the AFSS/Cal Chiefs web site.
 - B. Interfacing with Membership Committee to maintain current list of members.



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- C. Contacting Southern Division Communications Committee to exchange ideas.
- D. Ensuring content on the web-site, including the Message Board, is appropriate and fire-related.
- E. Acting as point-of-contact for disseminating information to AFSS Northern Division members.
- F. Making membership directory available for members to download from the web-site's Resource Manager (document depository).